Proposed Timetable for Campus Feud

Week 4 (2/2/04)

- **Thursday:** Meet for the first time and introduce everyone, initial planning
- Send E-Mails to lists, come up with a plan for semester
- Talk with José Texidor about legal issues with music
- Reserve dates with Wendy and Jared Sorber
- Produce poll questions

Week 5 (2/9/04)

- **Tuesday:** Either attend publicity meeting, or talk to Adam about advertising
- **Wednesday-Friday:** Post teaser ads and take other action for advertising
- Begin process of contacting businesses for donations; attempt to raise enough money to purchase set
- Redesign logo for show
- Schedule time for host auditions
- If expertise available, create a website detailing the game and why people should attend to post on ads – can use videos already produced at http://www.abington.psu.edu/admissions
- **Thursday:** Discuss new ideas about improving the original game flow

Week 6 (2/16/04)

- **Monday:** Hold host auditions in HUB, poll students while auditions are occurring
- Continue recruiting during auditions
- Have the Logistics committee narrow down the host possibilities as much as possible before Thursday's meeting
- **Thursday:** Choose the host at the meeting from the remaining candidates
- Organize Video Production committee; begin discussing plans for camerawork

Week 7 (2/23/04)

- Place orders for all equipment needed for the stage production so that there is time for shipping to occur
- Brief the host on his or her responsibilities
- Redesign all other graphics besides logo and begin process of printing signs and decorations
- Complete polling and compile results
- Input poll results into computer
- **Friday-Saturday:** Attend Late Night Penn State and recruit 32 contestants (8 teams) plus back-up contestants for those who don't show up
- If possible, obtain another monitor and program GUI into software

Week 8 (3/1/04)

- Assemble stage equipment and store in PSNtv office

- Work with Logistics committee to schedule game down to the minute based on ideas discussed at 2/12 meeting
- Print question cards
- Polling committee purchases or gathers supplies necessary for Audience Challenge questions
- Finalize plans for video production and obtain camera equipment
- **Monday:** Replace teaser ads with full-fledged ads for attendance

Week 9 (3/15/04)

- **Monday:** Rehearsal, 6-9pm, room TBD
- Resolve problems encountered at rehearsal
- Issue press releases to newspapers and other media outlets about the show
- If time and resources, distribute handouts advertising game
- **Friday:** First taping session, 10:00pm-2:00am, ground floor HUB, arrive at 8:30pm for setup – four shows to be taped
- **Saturday-Sunday:** Edit the first