November Council Minutes
November 15-16, 2002
302 HUB – Friday Evening
Heritage Hall – Saturday

I. Call to Order – Jason Clinger
II. Roll Call – Olney Pray
   a. Abington – Ninad Pendharker, Corinne Shabe
   b. Altoona – Craig Jackson, Gene Petriello
   c. Beaver – Ryan Glover, Emily Grant
   d. Behrend – Brandi Hovis, Scott Stolis
   e. Berks – Ben Jordi, Evangeline Miller
   f. Delaware County –
   g. DuBois – Kyle Templin, Kathy Davis
   h. Fayette – Victoria Mangan, Marlene Lytle
   i. Harrisburg – Lee Cutchall, Parul Luthra
   j. Hazelton – MikeButler, Brandon Oberweis
   k. Lehigh Valley – Todd Dietrich, David Mory
   l. McKeesport – Sarah Hedlund, Viraj Mehta
   m. Mont Alto – Derek Dureka, Katie Sior
   n. New Kensington – Courtney Dunbar, Ray Mastre
   o. Schuylkill – Mahmoud Ablan, Mukur Hazari
   p. Shenango –
   q. Wilkes Barre – Teresa O'Brien, John Sinclair
   r. Worthington Scranton – Renee Collins, Claudia Vitelli
   s. York – Brad Ward
III. Review Weekend's Agenda – Jason Clinger
IV. Welcome Address – Nikkie DeSimone
   a. Good evening everyone, welcome to the third meeting of the Council of Commonwealth Student Government, I hope you all arrived safely and is ready to go for this weekend, November, to the average person there are many things they think of when this word is mentioned, great football weather, Thanksgiving, and more importantly Thanksgiving break, Christmas, Hanukah and all the other holidays that are just around the corner, Now let's bring it back to a students perspective, you have homework, projects, tests, and assignments, on top of all of that you have the leadership responsibilities and all the hard work each and every one of you do at your campuses to make your individual campuses a better place and overall bettering the Commonwealth, with all of that has been previously mentioned you then have to begin to fit in your personal life, frankly it's tough, I know this month is the hardest for all student leaders, I know that if any of you can relate to the previous factors which I just mentioned you know the weight and stress that all of us are feeling right now, you feel it, Central Staff feels it, Mike and I feel it, I want to take this time to commend all of you for staying on

top and thriving through the month and for continuously keeping your head up through all of it, and with that I would like to take this chance to thank all of you, I would also like to thank all of you for your constant feedback to the concerns, questions, and issues that have been posed by Central Staff, Mike and I have put forth this past month, in your folders you will find a report that summarizes the discussion from the first council meeting on the Leadership Conference, if anyone finds any discrepancies in the report please let me know, I think between the notes taken by our secretary, Mike and myself, we were able to accurately represent your thoughts and feelings on this issue, we have also been meeting with Dr. Latta, the DSA's, and Mr. Asbury, and we have advocated your concerns regarding this issue, Presidents – we will be having a more in depth conversation about this issue in your meeting later, as for the month in review ~ In Academic Affairs, CCSG and USG are looking to be the first student spearheaded university wide survey to on First Year Seminar classes, we have made significant progress on the first Penn State Student Summit on Diversity, we are proud to announce the summit is scheduled for March 15 and 15, 2003, we have gathered support from other organizations here at University Park, Black Caucus, Allies, Asian Pacific Collation, Womyn's Concerns just to name a few, we have already started to, with the help of all of you, reach out and enhance the diversity of the Commonwealth, the caucus directors have graciously agreed to give time during their meeting tomorrow for people on the committee to come and talk to all of you about this issue, 2 weeks ago Mike and I attended the Alumni Council Meeting, issues at the meeting included raise in Lifetime Membership fee for the Association of $500, also a debate about the 4 toed lion paw concluded with an agreement that Clemson University had the copyright to the slanted four toed paw while Penn State could produce 4 toed paws that were straight, I am sure you are deeply concerned but Mike advocated on your behalf on this extremely pressing issue, there will be an outreach of the Blue and White Society to all Commonwealth locations throughout the next few years, student involvement has been one of the Associations primary goals and it does include all 19 Commonwealth locations, I hope you all are more satisfied with the set up of the room this time, I know it is pleasing to us to be able to see all the people who would have normally been hidden by the poles, also a friendly reminder for tomorrow we will be in Heritage Hall and not Alumni Hall, Dr. Burlingame will be here in the morning to give a presentation on e-portfolios, so that should be quite interesting, also look forward to the Caucus Information Sessions which will be given by the Southeast and Two Location Caucuses, you will also have more time within your committee and caucuses, so use that time to take the best advantage, you will find legislation in your folders, please

review them for tomorrow's meeting, also Mike wanted me to point out to you that in your folders you will find a picture of this, I think the picture explains itself quite thoroughly, he also added his own little comments for humor, the Councillors once again look great, thanks to Liz and her dedicated staff, I assure you that all of you will look just as great carrying them out with you tonight, once again thank all of you for coming and we are looking forward to a very productive meeting

V. Undergraduate Student Government Report – Rubina Javeri
   a. Report will be given by Mike Cooper, Rubina sends her regards and she is at Eisenhower Auditorium watching the Broadway play Fozi, I have honestly never heard of it, She's very excited about it so I am excited for her, if you have any questions I can probably answer them for you tonight
   b. THON – USG has been really proactive and we have really promoted THON within the organization, President Graham Spanier has agreed to be raffled off to raise money for THON and we are selling Hershey kisses to raise money for THON to graduating seniors, they actually got President Spanier to agree to have students follow him around for a day, Barney's hours (Barney's is a little convenience store on the first floor of the HUB) they have agreed to permanently extended their hours, which was a part of our platform, we are working with Housing and Food Services to have the Sunday night hours extended, the Union of Off Campus Students, Kris Ankarlo, last year CCSG President and this year's USG vice president, has been working on this, kind of like an advocacy, a huge flyering session will be held this Sunday at 5pm, we will be having our first informational session on Monday and hope to have a large turnout, Does anyone have any questions about USG that I could answer for you? Rubina will be here tomorrow so if you do have any questions for her you can ask her at that time
   c. Recognition of Visitors – I would also like to point out two special visitors tonight Nichole Lobaugh, Student Member of the Board of Trustee and Richel Peritti Assistant Director of Unions and Student Activities for Commonwealth Locations, we also have some Student Affairs staff which will be attending the meeting tomorrow and we will introduce tomorrow

VI. Newspaper Readership Program Report – Elizabeth Eisenhart
   a. Explanation of paper created by Liz that is in Council folders for the person who is in charge of contact information that might be more helpful for you regarding the Newspaper Readership Program, Readership committee information
   b. 5 year anniversary celebration for Newspaper Readership yesterday, the publisher and editor of USA Today came and gave a warm reception to many University Park organizations, 2 students from Altoona, and David Shields, DSA from Altoona, he also gave a

speech to students and faculty this morning, thanked President Spanier, Vice President for Student Affairs Mr. Asbury, and students for such a successful program Commonwealth wide, it is really remarkable how well this program is doing, we had our monthly meeting today, next meeting December 20 and discussed faculty usage and will have a pilot program which will have one machine in the HUB which will only allow students to get newspapers at this machine, this poses some problems with change of assignment students at University Park because only students with a chip on their ID cards would be able to access newspapers from this machine, the chip card is only used at University Park, Altoona, and Erie, this will be implemented at Altoona to see how it works, he is looking to see how feasible it will be

c. Questions – Kyle Templin~DuBois Why are the newspapers given out at the Friday meeting? Liz thinks it is easier for people to carry them without wearing their suits, you can leave them in the CCSG office if you promise to take them with you

VII. Committee Meetings

VIII. Caucus Meetings

IX. Reconvene – Jason Clinger

X. Roll Call – Olney Pray

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XI. Student Activities Fee Report – Kyle Templin

a. Even though the agenda was short, it was still productive, received the 2001-2002 SAF reports and looking at better ways to see how to compile information, to see how the money is spent at each campus and so that we can understand it better

b. Questions – Ray Mastre~New Kensington, Can we get the agenda before the council weekend? That is possible, I can email you the agenda; Richel – I make the agendas for the meetings and they aren't sent out before the meeting, the deadline for the agenda is due Thursday before the meeting, they are given out at the meeting, I think it would be better for me if I had the agenda before the meeting; if you have any questions about SAF please come see me

XII. University Faculty Senate Report – Mac Stanley
   a. It is nice to finally get up for a meeting, I represent 12 of the campuses here, if you don't know who I am I will be sending an email soon, from the very short agenda and update on Dickinson Law School discussion which does not have anything to do with us, employee benefits which don't have anything to do with us, Budget presentation can be found on the website, we were going to be talking about the add/drop period, but there are too many different opinions so the discussion is tabled, classroom disruptions – what can faculty member/student do if something happens, curricular integration, making sure the curriculum at all campuses are the same (for the same classes) to make sure the classes transfer
   b. Email address – mes287@psu.edu
   c. Questions – Fayette, class disruption, student who is making the disruptions rights or the other students disruptions, don't know because I don't sit on that committee

XIII. Michael Cooper – President's session, please stay, we will wait until everything is clear, I want to apologize for the room and I know it is very small, I think this is the last time we will be in this room, I think for all the next meetings we will be in Heritage Hall, as you know we are doing committee and caucus director evaluations, please be as honest as possible because your feedback will help us coordinate a little bit better, we are trying to make change and improve the organizations; Presidents please share the picture from the Daily Collegian with your campuses, as soon as Mr. Chair adjourns the meeting

XIV. Jason Clinger - I am going to become a stickler about talking from gallery members
   a. Objection to adjournment by Drew
      i. THON shirts available after the meeting, please pay Tara, must have the money with you if you want the shirt tonight
   b. We will recess and see everyone tomorrow morning

XV. Recess

Saturday November 16, 2002

I. Reconvene – Mike Cooper

a. I am going to apologize to everyone, I am not sure where Jason is but as a Parliamentarian our agenda will continue planned, so if everyone could please bear with me, my apologizes immediately

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III. Approval of October Council Minutes
   a. Lehigh Valley made a motion to change the spelling of David Mory's name throughout the minutes, seconded by Lehigh Valley; minutes amended
   b. Motion to approve October Council Minutes by Ninad Pendharker, Abington and seconded by Ryan Glover – Beaver

IV. President's Address and Mid Year Progress Report – Mike Cooper
   a. Would it be alright with Council if I came back to my seat after my presentation in order to do my PowerPoint Presentation, Welcome to the last meeting of Fall 2002, we have a great section in the gallery, I am going over the platform goals, Nikkie and I ran on a platform last year called "A Innovative Leadership for an Evolving Commonwealth" we wanted to bring a new, fresh style of leadership to the Commonwealth while still remembering that the commonwealth continually changed, we also recognize that in the next five years there will be as many graduates from Commonwealth locations than there will be at University Park, this body right here represents the changing face, we are looking forward to showing you the progress we have made, Platform Goals and sub goals ~ Caucus Information Sessions – wanted to incorporate the gallery more into the discussion, we wanted to find away to get the gallery more involved, each caucus will come together and team build to give an information session, we also wanted to minimize Central Staff's involvement, we will have two

information sessions which will come out today Southeast Caucus and Two Location Caucus Director, information that you can use for your locations and to overall better yourselves as student leaders, Governmental Affairs – can't lobby a representative during elections because they will tell you what you want to here, so we had to wait until after the election, have many success stories; Career Services Initiatives, worked closely with Joelle Sherlock, been to many conference, published an article for Career Currents, goals for next semester are to keep the lines of communication open, continue to advocate to the Office of Student Affairs for budgeting, this is the one service that will get us jobs after we graduate; Change of Assignment Workshop, mini conference for change of assignment students, to better acclimate students to University Park, there was never one, only have seminars for freshman, committee is made up of USG and CCSG staff members, will take the presentation to a strict number of campuses to see if pilots will work, if it does work will propose that it be implemented next fall; Student Summit on Diversity, want to see that there is unity at all 19 Commonwealth locations to show that we are one university, Diversity leaders from all locations will work together and next work over one weekend, Nikkie is head of committee and it is made up of different leaders from University Park, March 14-15, 2003 in Heritage Hall, already been advertised at University Park, will start in the next month to get information out to campuses; Goals for Next Semester – Secure funding, successful outreach to commonwealth locations, gain support from student leaders, administrators, and media sources system wide; Student Bill of Rights – publish tangible copies of the Student Bill of Rights, in meetings with other administrators over the summer, Mr. Asbury said that it would cost too much money and Student Affairs also said that they incorporate the Student Bill of Rights into their orientation programs, we are starting a subcommittee within Central Staff, Brian Marko is acting as Northwest Caucus director and Legal Affairs liaison between the campuses, he is doing a lot of research, working with USG, hope that next year's administration will adopt this; Sub Goals – Shared Governance, students will sit on various committees that shows where the tuition is going; Leadership Conference Development, gave a presentation to the DSA's about a month ago, Councillor improvements – we are especially pleased with this department, we will have the Councillor on line next semester, will be kind of like the digital Collegian, THON improvements – Tara has been trying to make improvements, trying to make sure the Commonwealth location has the dancers and moralers we have; Continued improvements for next semester – website needs improved, will be making it used friendly, want it to be the best possible website it can be, any feedback is most appreciated, Communication – trying to utilize campus visits, Campus Visits – Nikkie and I are trying to

make it to as many campuses as necessary; Governmental Affairs – want more aggressive measures; very pleased with platform goals, a lot of people said we wouldn't be able to make changes, believe that this organization is on track for the strategic plan, we like to be evaluated and have people tell us what they think; that is our mid year progress report, presentation will be sent out to all locations so that the can be shared with everyone at the campues

V. Information Session: E-Portfolio – Dr. Philip Burlingame
   a. Introduction by Mike Cooper, been working with E-Portfolio, everyone on council wanted to hear a little bit more about this
   b. Penn State's E-Portfolio Initiative – in the next few minutes I am hoping to convince all of you that an e portfolio is a good idea; email address pvb7@psu.edu, Want to pose a few questions? Where does important learning take place at Penn State? Classroom, you are also important at your campus to share information with people at your campus, When you graduate, what will you have as a record of your achievements? To help you take stock of yourself and help you look at your path throughout Penn State, helps you look at your co curricular involvement can help you; What is an ePortfolio? Involve developing personalized, web based collections that include: selected evidence from course work, artifacts, Eportfolio help students record and publish evidence related to their own educational success at Penn State, student also benefit, all student have web space given to them free of charge, you can demonstrate, how many of you are frustrated and talked to students about apathy? An E- portfolio is a good way to show students this, first year students, is a good way to show them that learning is more about themselves, I had a meeting with Edgar Snyder who is an attorney from Pittsburgh who is a supporter of Late Night, was asked if a potential employee would look at an E-portfolio, he said he would read every page to make sure that an employee represents the company, How to construct an E Portfolio? Collect evidence, Select and Reflect, who you share your evidence with? Start out with sharing with select people, as you go along you start to share with professors and by your senior year you will be sharing your portfolio with future employers, The Value of Reflection by a student from Kalamazoo College, imagine students who are involved in an Alternative Spring Break Program, those students could either place it as a one page sentence on your resume or could write reflectively on the E Portfolio, Publish E Portfolio, the website has some very good instructions; examples, first one is a meteorology majors, pictures of him doing a weather report, publish a weather report in the New York Times, streaming audio of him giving a weather report, helped him get a paid internship in Florida; 2 education majors, Michael Eisenreich IST E-Portfolio, just beginning to work with student leaders at all locations to get good examples of E-Portfolios, Art Education Major, why teach art? Art

education philosophy, Business major, photos, bookmarks were sent around to give the website, please get word out at your campus, a few things to do – access your own progress, what are you learning from everything, I hope that everyone of you will create your own e Portfolio, hope that you will distribute information to everyone at your campuses, talked to all DSA's so that they can get information to send out, can email the ePortfolio at portfolio@psu.edu

c. I wish I could say that my late arrival was part of some plan, but it wasn't, I was just late

VI. Committee Meetings

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IX. Caucus Information Session – Two Location

a. Mike Cooper – I would like to recognize visitors, Sharon Crist, DSA York, Gina Bear, Altoona, Tony Price, Shenango, Dr. Linda Higginson Commonwealth College, Richel Pertti, Nichole Lobal, Mike Kelly, USG Liaison to CCSG
b. Lehigh Valley – want to suspend Robert's Rules to allow students to sit back on council and allow for a more free discussion
c. Basically the two location caucus will be talking about student apathy and ways to get students involved and how to get people to work with their students more effectively
d. Power point presentation – Random Acts of Kindness, many students don't know who talk to about questions about the campus, will allow students to get the SGA name out, Random Acts of Kindness does not require months of planning, by promoting a positive image we encourage people to hone in on their own skills,

a Penn State Harrisburg program, organized by campus in order to combat apathy, pick a commuter and resident student; movie of Random Acts of Kindness at Harrisburg, goodie bags from Berks; skit by Two Location Caucus members; Berks, had a commuter appreciation day to get commuters more involved, we gave away free food (donated from local businesses), the commuters came and we gave them the same goodie bags so that they can remember what we did, the Lion Ambassadors greeted them, held lots of events in the Multipurpose Room, there were sign ups for the Commuter Council, if you are planning on an event plan big because you don't know how many people are going to come, what really helped this program was our common hour which helped commuters get involved, made commuters happy; if it a free catered event, then you don't have to go through housing and food services, why did you choose hot chocolate? It is a feel good kind of food; how many commuters to do you have? 1646 commuters; How many extra commuters did you get for the Commuter Council? Not too many just a couple; Lehigh Valley – Common Hours, our big problem is getting people to stay after classes, common hour is important because it allows the entire student body to get together and socialize, many groups meet during this time, many groups ask SGA to help with charities of other clubs, life is a social event, we are all working together and work towards common goals, common hour allows this to happen, advantages – especially on commuter campuses, important because kids are there for campuses, they don't' want to come back at night for stuff, they are already there and if they are already there they will go to SGA or THON, clubs meetings occur during this time, also extra curricular activities (sumo wrestling is really popular), can also have open sessions for discussions with students, if they are there they will be more likely to participate, University has many educational programs, if they have them during common hour, University gets its money's worth and students learn; disadvantages – if you don't have a few common hours then a lot of groups are trying to schedule meetings, also takes away from class time, not enough common hours, most campuses don't have enough time to get all activities done, most have less than 5 per week; To get more common hours? Work with faculty, staff, and administration, many students see them as the enemy, they are there for you, that's why they have a job, work with them – they are there for the students; Schuylkill – the other campuses took our ideas so we were left with a long boring speech, the best way to get the community involved is to get to know them first, we tried competitive sports, went out and looked at the local high schools, want the graduates to form a league to compete against, residence would also want to come out and participate, successful and advertise by word of mouth, already tried flag football, volleyball, this was successful in getting commuters and

residence students together, we feel that with the rest of the caucus' ideas we will bring the commuter participation to record levels; how did you fund the intramural program? Through the athletic director

X. Commonwealth College Faculty Senate Report – Joe Curigliano and Ellie Fluder
   a. We are still working on the survey to asses academic advising as it already stands, hoping to have a list of defined goals by the end of January, want to implement the survey by the spring at the latest the fall, objective survey – exactly what did they cover, what did you do to help them out, did they go over elion, did they talk about your major, want to have goals, will come up with 30 questions to be emailed to the Commonwealth College, the survey is to be used to as a template, if anyone wants to know who their faculty senators are, Joe has the paper
   b. Questions – York, Brad Ward, point of clarification, you are working with academic affairs? Is there a similar survey? You are more than willing to work with anyone, the survey will be used as a template to help the stand alone campuses

XI. Recess
   a. Explanation of the room situation, apologize for the inconvenience, we are having problems with HUB events management, your caucus directors know where you are suppose to meet
   b. Tara – THON tshirts are on sale, come get the now because I am going home

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XIV. Department Reports

a. Councillor – Elizabeth Eisenhart
    i. Want a list of events for the entire semester for each campus, excellent edition, use it to your benefit as much as possible, January 20, 2003 is the next deadline, personality profiles, events and issues that were worked out during the past semester, more images, email exe131@psu.edu with any questions, concerns
b. Information Technology – Kevin Homan
    i. First off I will basically be doing the updates to the website every week with Mike, SACITS, had a meeting on November 12, 2002, I got the agenda the same day and didn't have time to email the presidents, bandwidth – residence hall students, upgrading the existing system to not have as many problems, the internet service is quite slow, webmail – formed last year in the fall semester 58% of students are using it, making it more user friendly, filters will be added to monitor viruses, you can get Norton Anti Virus for free from the University, wireless access at campuses, ITS is looking into 50% University Park 50% Commonwealth locations will have wireless access, Erie, McKeesport, Scranton, and the HUB (will have up by this spring), portal – why it isn't as popular as it could be, ANGEL does the same thing as portal, will try to integrate the two, when I find out what will be discussed I will email the presidents
    ii. York – is the webmail updated by people at UP? Yes, Is there anyway to be notified when it is going to be updated? A lot of people lost a lot of stuff because they updated it – I will email the person who is in charge of it and see if they can send out a notification, If anyone has concerns about this committee you can email me at homan13@psu.edu ; Harrisburg also started the wireless connection
c. Public Relations – Vera Spina
    i. Finally have a project, CCSG Alumni Interest Group, Penn State students who served on council and on staff, if anyone has information about any of these people let her know, I also have the forms that they need to fill out if you see people frequently
    ii. Questions – Schuylkill, email address vxs153@psu.edu
d. Programming Director – Lauren Cycak
    i. Tonight is bowling at 8pm at the Last Cowboy, directions in folder $2.75/person/ game, Hotel list in folders with phone numbers (non football, non event meetings) review of meeting rooms
e. Staff Assistant – John Dingfelder
    i. The OAG is up and running, everyone should go online to look at it, 14 Campuses, go on and check to make sure everything is good, the other 5 campuses should send their

information in, want a completed OAG by the end of the semester; all clubs with acronyms please send a list with the words spelled out (Mont Alto was the first to send theirs in ☺ website – www.clubs.psu.edu/ccsg ; email is dingy@psu.edu

ii. Liz – Fayette started a new campus newspaper, thanks to Orlando Lambert

iii. John – I would like to thank the gentleman from Leigh Valley for the random act of kindness

XV. Caucus Information Session – Southeast Caucus

a. Ninad Pendharker, Abington moves to suspend Robert's Rules for the remainder of the presentation, seconded by Ray Mastre, New Kensington

b. Club Manual Creation 101; this presentation is to give you and your campus to create a manual, might make it a little bit easier for you to explain to all club members, we think this information is general enough to implement at each campus; what to put in a club manual? 1. SGA allocation 2. Student Activities Fee 3. Event programming and fundraising 4. General policies and guidelines; many people do not know what an SGA allocation is, what you can spend the money on, can be used for clubs and organizations for operating expenses and programs, allocations based on enrollment, the difference between restricted and unrestricted funds; Do's and Don't, student publications, SGA operations, programming, nonathletic equipment, awards (not academic), don'ts: scholarships, class gifts, library books; two ways of allocating funds, blanket allocation, budgetary process, useful sample forms – check request form, student organizations complete this form instead of a purchase order, purchase order, standard throughout the Commonwealth, completed by SGA treasurers and advisor, Deposit Form, accounts for cash generated from a fundraiser; Student Activity Fee – most presidents are co chairing the committee, let the clubs know the primary goals of SAF, extra curricular activities, primary goals of the SAF, improving co-curricular opportunities and activities, increasing student satisfaction and retention by improving student activities, assisting in providing specialized services and programs for diverse populations, encouraging student involvement and enriching the campus environment; Areas Eligible for Funding – campus activities, equipment, facilities, program support, recreation diversity, just in time; Some limitations – salaries may not be funded, may not be used to replace what is currently being funded by University general funds, cannot fund events to make a profit, funded activities must be open to all University students, may not be used to make donations and charitable contributions; How do I request funds?; Committee Composition – SGA president and director of Student Affairs co-chair, make sure membership is know to student body; Student Activities Fee Handbook; Event Programming and

Fundraising, all money raised should be submitted to the campus life office 48 hours after event, name of group must be displayed at all times, no offensive advertising, sexual, alcohol or drug, Effective Publicity – campus newsletter, involvement fair, ListServ, Word of Mouth, Officer Advertisement – including contact information and picture, Web Space – effective for event updates and club information, On Campus Advertisement – first week, teaser, second week, information, third week, saturation where the event actually takes place; General Policies and Guidelines – club constitutions, a lot of clubs have questions about this, what should they include? Name of you club, purpose (what your club is about), membership (who can join), officers (president, vice president, secretary, treasurer), elections how officers are chosen, meetings (frequency and notification), amendments (how the constitution can be changed); Rules and Regulations – Minimum number of members clubs must maintain a set number of active members to be recognized, minimum membership requirement could vary depending on campus size, purpose – to force clubs to actively recruit new members; Attendance at SGA meetings – clubs should be required to attend all regular SGA meetings, allows interaction between the various clubs on campus, gives each club a chance to publicize upcoming events and report their status to SGA; Orientation Packet, what is it? A booklet listing all the current clubs on campus, a brief description of each, and contact information, Goal: to make it easy for new students to find out about various campus organizations and how to get involved; Club Fairs – what is it? Each clubs sets up and interactive table with information about their club and has members on hand to answer any questions, purpose: to allow new students to meet club representatives and be able to ask questions about various clubs on campus; Activities – each club should be required to organize one major activity and/or service project per semester, allows each club a chance to better the entire student population on campus; adds to student atmosphere by giving students activities to attend;

XVI. Committee Reports
   a. Academic Affairs – Brett
      i. Good afternoon, we started out on Fridays session with campus updates, meeting with administration including DAA, talked about faculty issues, degree value at certain locations, biggest thing was a FYS survey, I have been invited with Academic Assembly to join in and do an FYS survey, we are putting together a University wide survey, if you look under all the name tags there is a piece of legislation, the FYS survey will be given out and used with a scan tron sheet, I will be talking about legislation later, talked about having sub committees, talked about ANGEL web group and forum, we

get a lot of work done, we are going to implement specific, Commonwealth College Faculty Senate, Joe and Ellie

b. Diversity Affairs – Jayneel Patel
    i. Questions – are the dates right for the diversity summit? We are going to try to make it different, the same as spring break
c. Governmental Affairs – Anthony Bizzaro
    i. Got off to a slow start because of the election, talked about legislators ideas on higher education, high student debt, amount of alumni in state and using them as assets in lobbying, talked about PHEAA, non denominational grant but given to universities who affiliate with denominational, top 9 of top 10 state employee are PHEAA employees, have articles for GAC committee, Rally in the Rotunda will be Monday at 11 and Mike Cooper will be giving a speech, last meeting SAC has challenged us to bowling and I feel bad for them, cause we are going to kill them at bowling
    ii. Questions – Brad Ward York, didn't SAC win last year? I wasn't sure but I wasn't in charge of GAC last year you will have to ask Mike Cooper
d. Student Affairs – Crystal Saverioni
    i. Anthony has been taunting me every central staff meeting, I would like to make a bet, last night and today we had two big issues the Vice President of student affairs is resigning in June and there are only 2 UP students who are representing on search committee, email Dr. Spanier and tell him your feelings at president@psu.edu, health services, using your Social Security number as your ID will be working with USG to see what we can do and see how we can move this along, smoking issue, will have more a discussion next meeting, get them out of the doorway, freshman parking situation
    ii. Questions – none, I just wanted to inform everyone that SAC won TWICE last year, you have a lot to come back on
e. THON – Tara Minchin (given by John Dingfelder)
    i. Tara wrote her report out, our meeting went great, if anyone would like to buy THON tshirts Vera and Lauren will be selling them after the meeting, Fayette is selling THON toboggan hats, Beth wants to know if anyone wants to buy one, needs the money tonight, $6.50 is pretty reasonable
    ii. Bess Atkinson – receipts? I didn't not talk to her about them, ask her at the THON party

XVII. Caucus Reports
a. Northeast – Kevin D'Ausilio
    i. Last OCM was the same day as the THON carnival, had fun at the THON carnival, who ever made it did a good job, community service project November 22, 2002 at the VA hospital, today we discussed our info session – how to better, utilize ANGEL network

b. Northwest – Brian Marko
    i. Good afternoon, caucus has been very active, there are a great deal of key important issues, great fundraising for THON, great feedback for Diversity Summit committee, next meeting we are presenting a caucus info session about ANGEL, two locations using ANGEL program
    ii. Questions - none
c. Southeast – Drew Lavenberg
    i. Drew's message, Dr. Spanier not giving us a voice, 100% campus attendance, reach out and touch someone, mid year evaluations, then talked about wanted to make sure we are ready to go for our January council meeting, talked about how to increase student involvement, strategic plan for the next few years for Caucus Olympics, Liz came in and talked about the Councillor cause Mont Alto sent in 18 million articles, ways of communication
    ii. Questions – York, Brad – York won the Caucus Olympics last year
d. Southwest – Joe Curigliano
    i. Had a great discussion about OCM, caucus info session, problems, issues, and concerns, communication that needs to be issued, my caucus fulfilled their goal from last meeting 10 people from each campus, that's great, we are going to be looking into ANGEL, going to utilize it for communication, I want to thank the Southwest I have been honored to be your caucus director
e. Two Location – Thom Slaski (Liz Eisenhart)
    i. Mini info sessions for the next council meetings

XVIII. Old Business
a. none

XIX. New Business
a. A lot of resolutions are being brought forth this meeting, resolution No. 2 will be tabled until the January meeting, there are time sensitive issues and that is the reason for all the confusion and I do apologize
b. Commonwealth College and University Faculty Senate Elections
    i. The commonwealth college has assumed the responsibilities and CCSG no longer has any jurisdictions, this is more of a housekeeping resolution
    ii. Ben Jordi, Berks move to discussion to remove legislation from Kyle Templin, DuBois
    iii. Motion passed
c. Housekeeping Stipulation
    i. If you would like to have any legislation read in its entirety please let me know
    ii. Todd Deitrich move for discussion and Marlene Lytle second; no discussion

iii. Motion passed

d. First Year Seminar Survey – Brett
    i. Explanation, we want to implement first year seminar surveys because there is no data about this right now, that is our goal, combined with University Park and Academic Assembly we will make the survey, CCSG Academic Affairs committee and USG Academic Affairs, director of FYS, will be targeted at freshman taking a first year seminar will be taking the survey, CCSG will be collecting information and then a sample
    ii. Can go right into discussion – Derek Dureka, Mont Alto – are we going to go with the ScanTron survey or the circle the letter type? The committee decided to go with the ScanTron, the campus is expected to pick up the cost if they want to implement at their campus, don't have to approve this ; Ben Jordi, Berks could we only get a few, Lehigh Valley, is there anyway that we could reduce the cost of this information, like putting it in a web based format? Did not want to go with a we based survey, because we would get extremes from both ends, we could get a complete class sample and will get more correct results; Brad Ward, York I thought it was suppose to be every campus could decide for themselves, we wanted everyone to approve the survey, does not mean that the SGA's have to implement the survey or the budget, Brad Ward York – move to amend the resolution I make a motion to change 19 locations to a majority of the commonwealth locations, seconded by Derek Dureka Mont Alto, discussion is on replacing 19 by majority, Beaver, Schuylkill, Anthony Bizzaro, you should use 19 locations instead of majority, should just vote no for the amendment, Ben Jordi Berks, I say we keep the language York, I withdraw my amendment, Derek Dureka withdraw seconded, unless there is an objection it will be withdrawn, we are back to the original piece of legislation and strike the second two be it resolved, Brad Ward York, motion and seconded by Beaver, no discussion, legislation is amended

e. First Year Seminar Survey Budget
    i. John Dingfelder – can use intercampus mail; Ray Mastre, New Kensington – was this legislation put through the CLRC committee? No, this is a time sensitive and have not had time, Nikkie DeSimone, he did bring it to me this morning and as chair I said it would be ok, Kyle Templin DuBois call to question and seconded by Ben Jordi, Berks, motion passes, motion passes

XX. Open Forum

a. Motion to move into by Renee Collins Worthington Scranton seconded by Corrine Shabe, Abington

b. Chair recognizes Mr. Homan, I brought up webmail there might be a way that you can get your email, I will email the presidents and anyone who has had problems can set up a time, and there might be a way to do it
c. Chair recognizes Mr. Brian Marko, I yield the floor to Stephanie Schroth, Altoona, PHEAA has 7 executive vice presidents, Altoona mirror reported, PHEAA comes from students from the commonwealth, I hope that all of you will take the time to write a letter to your representative, they really
    i. Mr. Cooper – I would like to applaud the gentle lady from Altoona, this is definitely something that needs to be brought up when we are lobbying our representatives
d. Madame Student Affairs Director – I just want everyone to look at the letter to everyone about the Housing Fair which will be taking place in January 24-25, 2003, need advertisement all over campus, should be contacting them, use SAF money for transportation
e. Brett – I would like to thank council to support FYS survey, hope to see everyone at bowling
f. John Dingfelder – I just everyone to see me directly after this meeting if you did not turn in your THON money, Vera, Lauren, and John will be selling THON shirts after the meeting, see everyone at bowling
g. Anthony Bizzaro – GAC committee I have a few newspaper articles that I have to give you and we can practice our bowling skills
h. Closing Comments
    i. Nikkie DeSimone – I want to say thank you for coming up, you are half way through November, I will not be able to be at bowling, Crystal – make sure GAC wins
    ii. Mike Cooper – Penn State 28-18 and Larry Johnson is having a great game, we have made it through an entire semester, extremely pleased, please stay in contact with all the directors over the rest of the semester and a little bit over winter break, please take this into consideration, I want to thank all the student affairs staff, I think it is very important that you email Dr. Spanier, thank you Crystal ☺, I would like to see you all send an email, I was very discouraged to read this news, Hope to see all of you at bowling, see you guys soon
    iii. Please fill out the president/vice president surveys, please hand them into Chris Zegar at the end of the meeting
    iv. Brandon Oberweis motion to close open forum

XXI. Adjournment
    a. Motion to adjourn meeting

XXII. After Council Event – Bowling at the Last Cowboy

Respectfully Submitted by Olney Pray ☺