Staff Minutes
September 11, 2002
7pm – 325 HUB

I. *Roll Call*
   a. Mike Cooper, Nikkie DeSimone, Olney Pray, Steve Cuppett (late – excused), Chris Zegar, Anthony Bizzaro, Crystal Saverioni, Jayeel Patel, Brett Kluskiewicz, Tara Minchin, Brian Marko, Kevin D'Ausilio, Drew Lavenberg, Joe Curigliano, Thom Slaski, Liz Eisenhart, Kevin Homan, Michelle Armstrong, Vera Spina, Lauren Cycak, John Dingfelder

II. *Approval of Minutes*
   a. Will have three minutes to review minutes and then vote on them
   b. Motion to approve minutes with previously stated changes – motion by Kevin H. seconded by John Dingfelder

III. *Reflection*
   a. Mike would like to speak about today
      i. Obviously we know what today is and what it means
      ii. Why are we having a staff meeting today? Because we are continuing with our daily lives and serving those we are elected to serve, we are representing the best part of America
      iii. A quick moment of silence

IV. *Breakouts*
   a. Caucus with Chris
   b. Committees with Mike
   c. Departments with Nikkie

New Business

Every year, it is Chris's job to make sure staff has fun. Thanks to Nikkie for making the game as creative as it is. Each person has a code name. Everyone will be playing the game. Rules of GOTCHA game were explained by Chris Zegar. You should go get a water or NERF guns (not really cheap guns, also cannot use water bottles to kill your person). After you kill your person, take their name to Richel. Game can go on forever. Safe zones – anywhere inside the HUB, classes (can not wait for someone in their classes), if you live with the person your apartment. Be creative, you can do anything you want within the legal limits. The game will begin tomorrow at 8am. You are allowed to make treaties and alliances with people and can also break treaties/alliances.

Old Business

1. Staff shirts – please pay Zegar soon

2. Council Meeting – take a few minutes to talk about what went well, what went wrong, and any changes that should be made; Kevin H. said the meeting went well; Joe said that Dean Disney was a good fill in for Graham Spanier; Anthony wanted to know if Council was usually that quiet and Zegar said yes; Drew said Council was off to a good start, worked together as a cohesive group; John thinks we should have some type of stress relief during a Council weekend; Rules for Council Meeting, don't stay out until 3 o'clock in the morning, same rules apply as for the damn SAT's; Anthony wanted to know about the time changes, because two years ago The Collegian could not get into the meeting room during elections, will let Spike know about it at the next meeting

Reports

1. Secretary – Olney Pray
    a. Passed out Staff Contact List
    b. Reminder about sending reports by email to me
2. Financial Manager – Steve Cuppett
    a. Budget finalized and approved
    b. Caucuses have money, committees don't (except for GAC)
    c. Check request forms are in white box, when completed put in Steve's box
    d. Check requests and Purchase Orders must have adequate documentation
    e. Please put receipts on the back so that the check request forms will be completed sooner
3. Chief of Staff – Chris Zegar
    a. Talk about resourcefulness, please do not ask your president and vice president for permission to do anything, we are all competent leaders, put in the positions because the people who selected you were confident in the fact that you could handle the job, we are the people that are trusted, there is a lot of freedom that goes along with being in the position
    b. The Office – everyday Zegar spends 25-30 minutes per day cleaning the office, keep the office clean, it does not look good when the office is not clean – PLEASE KEEP OFFICE CLEAN, if does not get better, Zegar will treat us like we are 7 and there will be rules
    c. Keep side conversations at staff meetings to a minimum, will make the meeting go quicker
    d. You guys did incredible, never saw anyone go in and kick ass the way we did, we are incredible leaders, and Zegar is really proud to be associated with this organization after this weekend
4. Vice President – Nikkie DeSimone

a. Great job this weekend
b. Commonwealth College Faculty Senators have been appointed

5. President – Mike Cooper
    a. Thanks for a great council meeting
    b. Freedom Rally is this weekend, good to get out and support people, will be speaking at 3pm, a little nervous come out and support him
    c. Nebraska game – Alumni Association wants everyone to wear blue and white and something with Penn State on it, looking for people to hand out shakers at the game – help Blue and White Society, under Alumni Association, 25 dollar membership fee
    d. Brian will head up mini committee on Judicial Affairs
    e. Congrats to Joe for being named as a Commonwealth College
    f. Good job to Lauren for hike
    g. Thanks for coming to the hike
    h. Will not be here this weekend going to Washington for Yom Kippur

Open Forum

Kevin – Staff profile sheet due by next Wednesday in Kevin's mailbox

Lauren – need All U Day ticket money ASAP by tomorrow night, $19

Tara – thanks to Lauren and John for lunch at Dr. Spanier's

Announcements

Adjournment

Motion to adjourn meeting by Thom seconded by Kevin H.

Submitted by:
Olney Pray ☺